

Biller Information Form



Upon completion, please scan and email this form to biller@telpay.ca or fax this form to 866.396.2548.

*Indicates required information

Company Information

Company Name* (as it appears on your invoice /bill) Company Legal Name (if different from Company Name)

Address Street/P.O. Box* (as it appears on your invoice/bill) City* Province* Postal Code*

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Main Business Phone*

Business Email*

Main Business Fax

Business Number (BN)* First 9 digits of your GST registration number. Business Website
(For charities, the first 9 digits of your charitable registration number. For Quebec businesses, your 9-digit CRA number)

Contact Name* Contact Title*

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Phone Number*

Email Address

Fax Number

Payment Information

Preferred method of payment details report delivery
(choose one):*

Email to:

Fax to: ()

Report Language: EN FR

To accurately apply payments to our customer accounts, the details are required.

1. Invoice Numbers / Description

Required Optional Do not use

2. Customer account numbers are assigned.

YES NO

Yes! I have attached a void cheque to this form to indicate the bank account where my payments are to be deposited.*

The company authorizes its' Financial Institution to release, to Telpay, information regarding bank account details provided by the company and as attached. If you do not have cheques with the company name printed on them, you may alternatively provide a copy of the top portion of a bank statement with the company name and account number printed on it.

Authorization to Credit Account

A minimum of one Authorized Officer is required*

1. Name of Authorized Officer* Signature and Title of Authorized Officer* Date

2. Name of Authorized Officer* Signature and Title of Authorized Officer* Date

The company warrants that the banking information provided relates to bank account information of the company and that said information has been provided by individuals of the company that are authorized to provide banking information.

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Sign Up to receive Telpay's electronic communications containing the latest in electronic payment news that includes webinar and event notifications, training and product promotions. You can withdraw your consent at any time.

Yes! I agree to receive electronic communications from Telpay.

**Telpay Incorporated warrants that it will maintain the Company's information confidential and its use will be exclusive to Telpay Inc.

**Upon receipt of a duly executed Biller Services Agreement, the Biller Information Form shall be referred to as Schedule A within the agreement.

Telpay Use Only

Entered _____ Verified _____

Biller Code _____